



METZ EVS



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Metz EVS Monthly Operations Report

January 2023

Riverside School District



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General Updates

- 47 work Orders complete
- Installed 4 units to hang Drama Club costumes on the mezzanine in Mr. Geis' chorus room
- The entire District's quarterly preventative maintenance to include: filter change, belt inspection and change, greasing of the motors to the circulator pumps has been completed
- The union on the 2 ½ pipe that feeds the cafeteria has been replaced
- 6 door closers have been installed. A list is being compiled of the doors that will need to be changed
- The lighting in the Auxiliary gym has been repaired

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Door closer install



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East trophy cases and kitchen faucet replacement



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Marching Band stand

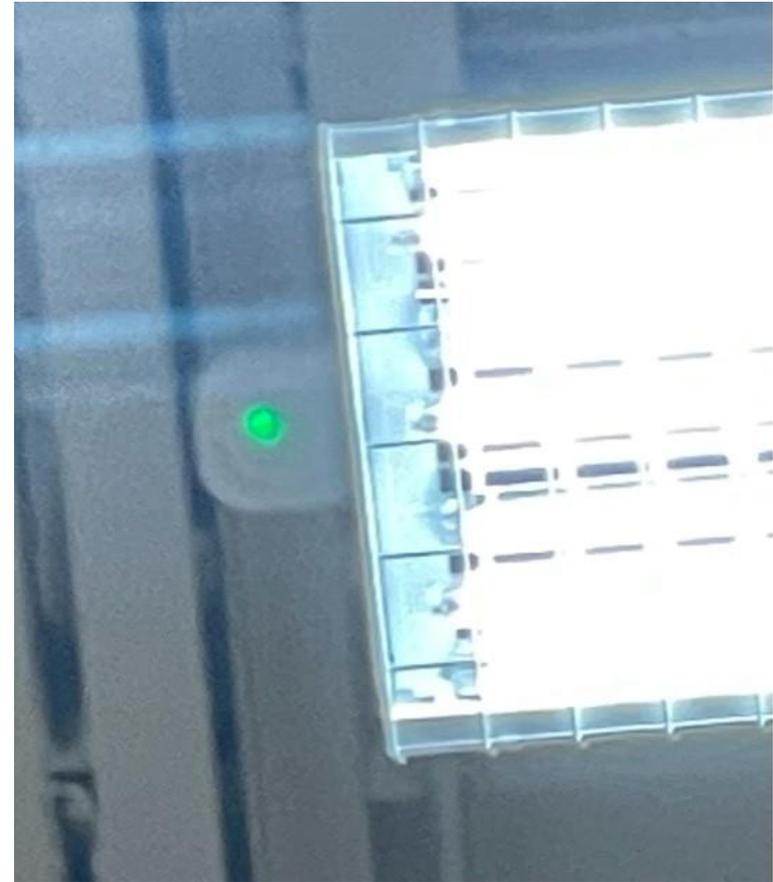
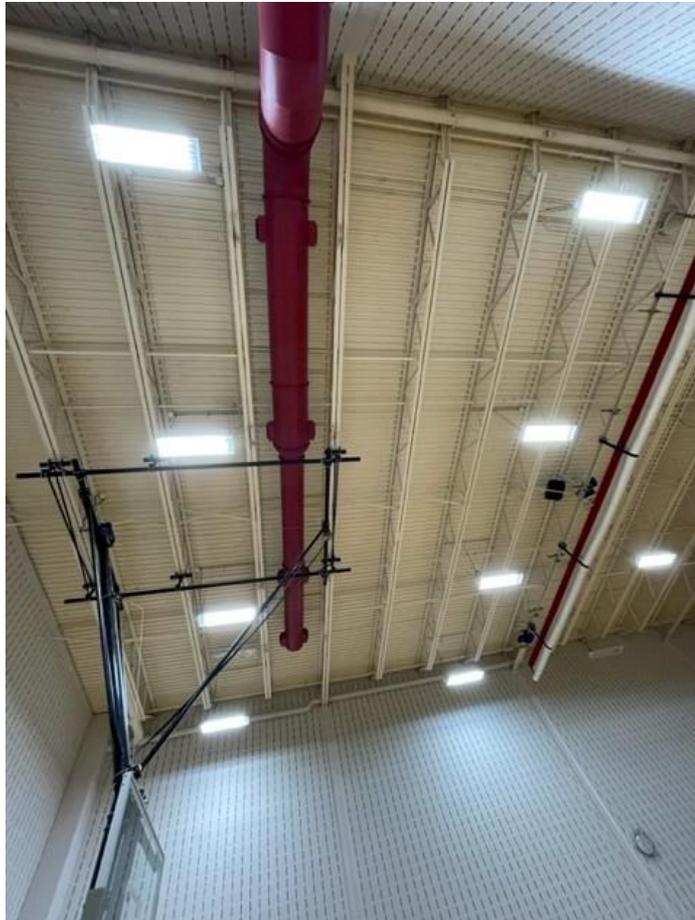


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Auxiliary gym light and sensor replacement



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Completed Work Orders

Work Order Report - Riverside School District/Metz, Taylor PA

This sheet was generated on 02/09/2023. Please use the TELS website to view the latest data.

Work Order #	Summary	Description	Priority	Building	Area Type	Area Name	Status
925	Outlet power is dead - Gym cameras are down	The Gym Cameras are down at the high school.	Critical	Riverside High School	Common Area	Gymnasium Storage	Closed
926	Get 12 reams of paper from unfinished area to the copier room		Medium	Riverside Middle	Other	124 Storage Room	Closed
927	Remove the white board and screen from room 238. Take to unfinished area.		Medium	Riverside High School	Other	238 Classroom	Closed
928	Set up the auditorium and cafeteria for the annual football banquet.		Medium	Riverside High School	Other	Melville Davis Auditorium	Closed
929	Replace 3 ceiling tiles in East Faculty restroom (ladies)		Medium	Riverside Elementary	Hallway	Women Bathroom	Closed
930	Hang 2 display cases in the Main Entrance at East		Medium	Riverside Elementary	Common Area	Main Lobby	Closed
931	Replace 2 ceiling tiles in the main office at the high school		Medium	Riverside High School	Office	207 Administration	Closed
932	Replace (4) door closers at East , 1 in the 300, 1 men's faculty, 2 in 100		Medium	Riverside Elementary	Common Area	101 Classroom	Closed
933	Replace 2 door closers at high school 1 at Exit door 21, 1 at band room		Medium	Riverside High School	Other	410 Band Room	Closed
934	Change hinge and fix the door to the faculty room at East		Medium	Riverside Elementary	Nurses Station	Nursing Suite	Closed
935	Replace milk cooler gasket in kitchen - Cafeteria		Medium	Riverside Elementary	Dietary	Kitchen	Closed
936	Replace the light outside of the cafeteria		Medium	Riverside Elementary	Exterior	outside grounds	Closed
937	Secure cover on the tray return hole in the cafeteria (Scott)		Medium	Riverside Elementary	Hallway	405 Multipurpose	Closed
938	Add refrigerant to walk-in freezer at East		Medium	Riverside Elementary	Dietary	Kitchen	Closed
939	Get 15 chairs from East storage and take to the Admin Bldg.		Medium	Riverside Elementary	Hallway	405 Multipurpose	Closed
940	Replace the spray nozzle on the sink in the kitchen at East		Medium	Riverside Elementary	Dietary	Kitchen	Closed
941	Art Room - Tighten the wheel that moves the cylinder on the slab roller		Medium	Riverside High School	Other	310 Art Room	Closed
942	Replace fill and flapper valve in the Lifeskills Room		Medium	Riverside High School	Other	307 Family/Consume	Closed
943	Get 15 reams of paper from unfinished and take to the Main Office		Medium	Riverside High School	Common Area	Main Lobby Common Area	Closed

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Completed Work Orders

944	Install new faucet in the faculty sink in the Middle School	Medium	Riverside Middle	Other	122 Faculty Lounge	Closed
945	Replace the smart board in room 233	Medium	Riverside High School	Other	233 Classroom	Closed
946	Clean up area around the dumpster at East	Medium	Riverside Elementary	Exterior	outside grounds	Closed
947	Fix the floor scrubber and take to West Elementary	Medium	Riverside Elementary	Dietary	118 Kitchen	Closed
948	Clean the area around the Marching Band Stand at the Stadium	Medium	Riverside High School	Other	Main Football Field	Closed
949	Install a new cover plate on the damaged plate in the Aux Gym	Medium	Riverside High School	Other	314 Auxiliary Gymnasium	Closed
950	Install 5 burnt out T5 light bulbs in Aux Gym. Replace 1 motion sensor.	Medium	Riverside High School	Other	314 Auxiliary Gymnasium	Closed
951	Put together 16 chairs and 1 couch at the Admin Bldg	Medium	Riverside High School	Office	207 Administration	Closed
952	Set up for RYBA tournament at East on 1/23 and 1/27	Medium	Riverside Elementary	Hallway	405 Multipurpose	Closed
953	Clean the return air vent in the Main gym	Medium	Riverside High School	Other	300 Gymnasium	Closed
954	Burnish the main gym floor, detail the bleachers, clean floor between the gyms	Medium	Riverside High School	Other	300 Gymnasium	Closed
955	Replace the handle on locker # 857	Medium	Riverside Middle	Mechanical	105 Mechanical Room	Closed
956	Repair Mr. Geis' door. Won't secure.	Medium	Riverside High School	Other	507 Industrial Art Room	Closed
957	Change 4 ceiling tiles in the ladies faculty bathroom at East	Medium	Riverside Elementary	Hallway	Girls Bathroom Beside 120	Closed
958	Remove filing cabinet from the Science room in the Middle school.	Medium	Riverside Middle	Other	121 Classroom	Closed
959	Bring the fountains online in the boy's and girl's locker room fountains	Medium	Riverside High School	Hallway	305 Boys Locker Room	Closed
960	Install new cutting edge on the Kubota auger	Medium	Riverside High School	Other	Maintenance Garage	Closed
961	Change spud on girls restroom by 300 section	Medium	Riverside Elementary	Hallway	Girls Bathroom Beside 330	Closed
962	Repair the door hinges to the projection room	Medium	Riverside High School	Common Area	Main Lobby Common Area	Closed
963	Remove the (2) built-in display units from the Library. Take to Unfinished.	Medium	Riverside High School	Other	212 Library	Closed
964	Change out the hand sanitizer station at room 319	Medium	Riverside High School	Other	319 Science Room	Closed

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Completed Work Orders

965	Replace the bulbs in 3 light fixtures in the Aux Gym		Medium	Riverside High School	Other	314 Auxiliary Gymnasium	Closed
966	Replace the motion sensor in (1) light fixture in the Aux Gym		Medium	Riverside High School	Other	314 Auxiliary Gymnasium	Closed
680	Bathrooms in 505	The two bathrooms that are located in room 505	Medium	Riverside Elementary	Common Area	505 Classroom	Closed
739	Drain board on dishwasher needs to be secured and caulked		Medium	Riverside Elementary	Dietary	Kitchen	Closed
776	Smartboard Relocation needed at East	Need to replace the mounted smartboard in IDF closet at West -	Medium	Riverside Elementary	Common Area	511 Classroom	Closed
888	IDF data closet at West - Outlet with no Power	IDF closet at West - across from Multi-	Medium	Riverside Elementary	Common Area	Closet across from Multi-	Closed



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December Tasks Completed

Regulatory	Riverside School Dist.	1/28/2023	Water Systems	Water Systems: Testing and Monitoring of Water Management Plan for Legionella	Marked done on-time by Brian West
Regulatory	Riverside School Dist.	1/28/2023	Temperatures	Water Temps: Test and log the hot water temperatures.	Marked done on-time by Brian West
Regulatory	Riverside School Dist.	1/21/2023	Dryer Vents	Dryer Vent: Complete In-House System Cleaning	Marked done on-time by Brian West
Regulatory	Riverside School Dist.	1/21/2023	Emergency Generators	Emergency Power Generators: Exercise generator (with no load), perform routine checks, create entry in logbook.	Marked done on-time by Brian West
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December Tasks Completed

Work History Report - Riverside School District/Metz, Taylor PA

Report Created on February 9, 2023 at 11:54 AM

Task Type	Building	Due Date	Category	Task Description	Task Completion
Regulatory	Riverside School Dist.	1/31/2023	Ansul System	Ansul Systems: Owner's Inspection - Quick Check	Marked done on-time by Brian West
Regulatory	Riverside School Dist.	1/31/2023	Detectors - Smoke	Detectors: Test battery operated smoke detectors	Marked done on-time by Brian West
Preventive	Riverside School Dist.	1/31/2023	Dishwashers	Dishwashers: In-house Inspection	Marked done on-time by Brian West
Regulatory	Riverside School Dist.	1/31/2023	Doors	Doors, Locks & Alarms: Corridor - Doors	Marked done on-time by Brian West
Regulatory	Riverside School Dist.	1/31/2023	Doors	Doors, Locks & Alarms: Test operation of doors and locks.	Marked done on-time by Brian West
Regulatory	Riverside School Dist.	1/31/2023	Elevators	Elevator: Firefighters' Emergency Operation Testing	Marked done on-time by Brian West
Regulatory	Riverside School Dist.	1/31/2023	Emergency Lighting	Emergency Lighting: Check illumination of exit lighting and exit signs.	Marked done on-time by Brian West
Regulatory	Riverside School Dist.	1/31/2023	Emergency Lighting	Emergency Lighting: Conduct a 30 second functional test.	Marked done on-time by Brian West
Regulatory	Riverside School Dist.	1/31/2023	Fire Alarm System	Fire Alarm System: Conduct routine test of fire alarm system	Marked done on-time by Brian West
Regulatory	Riverside School Dist.	1/31/2023	Fire Extinguishers	Fire Extinguishers: Check and initial fire extinguishers	Marked done on-time by Brian West
Regulatory	Riverside School Dist.	1/31/2023	Fire Sprinkler System	Fire Sprinkler System: In-house inspection	Marked done on-time by Brian West
Preventive	Riverside School Dist.	1/31/2023	Grease Traps	Grease Trap: Inspect grease trap	Marked done on-time by Brian West
Regulatory	Riverside School Dist.	1/31/2023	Oxygen Systems	Oxygen Storage: Gas Equipment - Cylinder and Container Storage	Marked done on-time by Brian West
Preventive	Riverside School Dist.	1/31/2023	Roof	Roof: Regular maintenance and safety inspection.	Marked done on-time by Brian West
Loss Prevention	Riverside School Dist.	1/31/2023	Safety Committee	Safety Committee: Conduct January Safety Committee Meeting	Marked done on-time by Brian West
Preventive	Multiple Buildings	1/31/2023	Vehicles	Vehicle Inspection: Safety inspection	Marked done on-time by Brian West
Regulatory	Riverside School Dist.	1/31/2023	Water Systems	Water Systems: Inspect eye wash stations	Marked done on-time by Brian West
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Staffing

- Maintenance A Techs – Jason Bittenbender, Dave Arneil
- Maintenance B Techs – Mohamed Ganim, John Koytek
- Maintenance C Techs (1st shift) – Matt Wood, Rohni Ganim, Ed Harvey, Mykaylia Hevener
- Evening Supervisor – Kayla Pacuilli
- Maintenance C Techs (2nd shift) – Danielle Paff, Donna Yatsko, Helen Helbing, Jacob Anderson, Terri Jones, Ron Ochwat, Helene Czerw, Michelle Lokuta, Donald Sparacino, Jennifer Kempf, Jaliza Chaplin, Miranda Wachilla, Amanda Bair, Hollie Roscioli, Evan Kniolek

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Scheduled Projects

- Set up of the track and field equipment
- Baseball field Spring clean-up
- Install AED cabinets in East, West, Admin, the FieldHouse and the High School
- Complete the planter project and place them in front of the High School
- Have the military banners at the stadium repaired

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Employee Recognition

- This month, I would like to recognize Joseph Gnall. Joe has been with Metz since June of 2022. He has performed both interior and exterior maintenance on every building Districtwide. He utilizes his maintenance background assisting the staff perform difficult installs. His contributions on a weekly basis are immeasurable and is a terrific mentor to the younger, less experienced staff. Joe is a tremendous asset to Metz and Riverside School District.

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Brian West
Director of Facilities
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